

UK government legislation allows publicly funded educational institutions to charge 'overseas' student fees to international students unless they fulfil certain residence and immigration status requirements. If you meet the residence and immigration status requirements you will be charged a lower 'home' student rate of fee. You must also be charged the home rate if you meet certain requirements that apply to groups such as EU nationals or refugees. Details of these requirements are given in the UKCOSA Guidance Note: Fee and Student Support, which is enclosed.

Please complete this form in **BLOCK CAPITALS** to help assess your fee status

**SECTION ONE**

Family Name: \_\_\_\_\_ Other Name(s): \_\_\_\_\_

Course applied for:

Full-Time

Part-Time

Date of Birth:

\_\_\_\_\_

Nationality:

(as in passport)

\_\_\_\_\_

*(If you have citizenship of two or more countries please list them both/all)*

Nationality of

Mother:

\_\_\_\_\_

Father:

\_\_\_\_\_

Spouse:

\_\_\_\_\_

**SECTION TWO**

**IMMIGRATION STATUS (Please tick one)**

British Citizenship

**ATTACH** copy of relevant page(s) of passport including page(s) confirming nationality

Certificate of Entitlement to Right of Abode

**ATTACH** copy of relevant page(s) of passport including page(s) confirming name and nationality and/or Home Office Letter

Indefinite Leave to Enter/Remain

**ATTACH** copy of relevant page(s) of passport including page(s) confirming name and nationality and/or Home Office Letter

Asylum Seeker

**YOU MUST COMPLETE SECTION 4**

**ATTACH** a Home Office Letter

Refugee Status

**ATTACH** a Home Office Letter

EEA National, other than UK *(The EEA comprises of the UK plus Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Liechtenstein, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal Romania, Slovak Republic, Slovenia, Spain, Sweden)*

**ATTACH** a copy of relevant page(s) of passport details confirming name and nationality

Visitor

**ATTACH** copy of relevant page(s) of passport including page(s) confirming nationality

Student

**ATTACH** copy of relevant page(s) of passport including page(s) confirming nationality

Work Permit Holder

**ATTACH** copy of relevant page(s) of passport including page(s) confirming nationality

Dependants Visa

(eg of a student, spouse, civil partner or accompanying/joining parent etc)

**ATTACH** copy of relevant page(s) of passport including page(s) confirming nationality

**IF NONE OF THE CATEGORIES OVERLEAF COVER YOU, OR YOUR STATUS IS LIKELY TO CHANGE BEFORE THE START OF THE COURSE, PLEASE GIVE DETAILS BELOW AND PROVIDE SUPPORTING EVIDENCE (CONTINUE ON SEPARATE SHEET IF NECESSARY):**

**SECTION THREE**

**Current residence**

**Country:** \_\_\_\_\_ **Town or region:** \_\_\_\_\_

**When did your residence begin?** \_\_\_\_\_

**IF YOU HAVE NOT LIVED AT THE ABOVE FOR THE LAST 3 YEARS, PLEASE GIVE DETAILS BELOW:**

<b>Country</b>	<b>Date residence began</b>	<b>Main reason for residence</b>
_____	_____	_____
_____	_____	_____
_____	_____	_____

**IF YOU ARE NON-BRITISH EEA NATIONAL, OR A SWISS NATIONAL, OR A BRITISH NATIONAL WHO HAS WORKED IN ANOTHER EEA COUNTRY OR SWITZERLAND, OR THE SPOUSE OR CHILD OF SUCH A PERSON, PLEASE COMPLETE THE FOLLOWING:**

Are you currently resident in the UK? **Yes/No** (Please Circle)

If 'yes' please complete the following:

Have you, your spouse or your parent worked in the UK?

Self **Yes/No** (Please Circle)

Spouse **Yes/No** (Please Circle)

Parent **Yes/No** (Please Circle)

Are you, your spouse or parents looking for work in the UK? **Yes/No** (Please Circle)

**IF YOU HAVE ANSWERED 'YES' TO ANY OF THE ABOVE, PLEASE GIVE DETAILS ON A SEPARATE SHEET AND PROVIDE SUPPORTING EVIDENCE.**

**SECTION FOUR**

Please tick any statement that applies to you.

- I am a 16-18 year old unaccompanied asylum seeker in the care of Social Services.
- I am an asylum seeker and I am waiting for a decision from the Home Office or the result of an appeal.

**Are you:**

Receiving Income Support or Housing Benefit? **Yes/No (Please Circle)**

Receiving help with accommodation and/or food from your Local Authority? **Yes/No (Please Circle)**

Receiving accommodation and/or other help (including vouchers) from the National Asylum Support Service? **Yes/No (Please Circle)**

- I have Exceptional Leave to Enter/Remain, Humanitarian Protection or Discretionary Leave in the UK
- I have been given the right to stay indefinitely in the UK (sometimes called 'settlement') within the last three years

When were you granted the right to stay indefinitely? \_\_\_\_\_

- My legal representative has advised me that I am likely to be granted indefinite leave to enter/remain before the start of the course.

**IF YOU HAVE TICK ANY OF THE ABOVE, PLEASE PROVIDE SUPPORTING EVIDENCE**

**SECTION FIVE**

**ARE YOU:**

Married to a person with settled status in the UK? **Yes/No (Please Circle)**

If 'yes' please complete the following:

Have you been married to this person for at least 12 months? **Yes/No (Please Circle)**

Have you been resident in the UK for at least 12 months? **Yes/No (Please Circle)**

**IF YOU HAVE ANSWERED 'YES' TO ANY OF THE ABOVE, PLEASE PROVIDE SUPPORTING EVIDENCE AND A COPY OF YOUR MARRIAGE CERTIFICATE**

**SECTION SIX**

**ARE YOU:**

A member of the UK armed forces posted in England (including non-UK nationals, eg Ghurkas)? **Yes/No (Please Circle)**

A spouse or child of a member of the UK armed forces posted in England (including non-UK nationals, eg Ghurkas)? **Yes/No (Please Circle)**

**IF YOU HAVE ANSWERED 'YES' TO ANY OF THE ABOVE, PLEASE PROVIDE SUPPORTING EVIDENCE**

**SECTION SEVEN**

**I certify that the information given on this form is correct and I can produce original documentation if required. I have attached copies of documentation evidence as requested.**

**Applicant's Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**OFFICE USE ONLY**

HOME

OVERSEAS

FT/PT

Date Application Fee received: \_\_\_\_\_